

«today»

«full_name»

«address_line1»

«address_line2»

«address_line3»

«city», «state» «zip»

Dear «full_name»:

Enclosed please find a copy of a HUD 50059 that we are required to send you for your records.

Please be advised that this does not change your rental amount. You will continue to pay the same amount of rent, it is the subsidy that the government provides that is affected. Please file this document.

If you have any questions, please contact this office.

«mgmt_company»