

«today»

CERTIFIED AND FIRST CLASS MAIL

«head_of_household»
address_line1»
«address_line2»
«address_line3»
«city», «state» «zip»

Dear «head_of_household»

We were notified today that your power has been disconnected for non-payment. This letter is to demand that the power be restored in your name by this weekend. Any bills that the owner may receive for the time period that you were responsible for will be forwarded to you for payment.

As stated in your lease, you are responsible for the utilities for this apartment. The notice to disconnect constitutes a material non-compliance with the terms of the lease agreement.

We will check with the power company on Monday. If the power has not been restored by then, we will have no choice but to ask you to vacate through the eviction process.

Sincerely,

«rental_agent»