

«today»

«full_name»
«address_line1»
«address_line2»
«address_line3»
«city», «state» «zip»

Dear «full_name»:

Based on your request to install a _____ in your yard, we have inspected the area and grant/deny your request. If your request has been granted, the installation must be done in compliance with the directions described below.

The items approved must be kept in good condition. If they are found to be in an unacceptable condition during any inspection, you will be required to make the necessary repairs within 14 days. If, at any time, it is determined by «mgmt_company» that the removal of these item is in the best interest of the property, you agree to remove them from the property within 14 days of receiving written notice. You further agree that, at the time you vacate, you will remove all items from the property.

If you agree to these terms, please sign below and return it to «mgmt_company». Do not install items until you receive the signed approval back from the office.

If you have any questions, please contact «mgmt_company».

Sincerely,

«mgmt_company»

Agreed:

Signature

Date