

To: «head_of_household»
«address_line1»
«address_line2»
«address_line3»
«city» «state» «zip»

Re: «community»
«unit_address_line1»
«unit_address_line2»
«unit_address_line3»
«unit_city» «unit_state» «unit_zip»

Security Deposit Receipt

1. The following individual represents the Owner and is responsible for the care, maintenance and repair of the property, as well as being authorized to receive notices of violations and accept service of process on behalf of the Owner:

**«mgmt_company»
TDD Equipped**

2. The Owner acknowledges receipt of a security deposit in the amount of «**security_deposit**». The security deposit is equal to the resident contribution for one month.
3. Your security deposit is being held in: _____.
4. Security deposits are held in separate, interest-bearing accounts.
5. Interest shall be paid during each year of tenancy.
6. At the end of tenancy, the security deposit shall be returned within 30 days, less lawful deductions for any damage to the premises.
7. In the event that there are damages, the Owner shall provide to the Resident a written list of those damages and the estimated cost of repair, as the Resident shall be responsible for payment associated with damages.

I hereby acknowledge this Security Deposit Receipt.

(✓)

Head of Household Signature

Date signed _____

(✓)

Spouse/Co-Tenant Signature

Date signed _____

_____ for «mgmt_company»

Date signed _____