

«today»

«head_of_household»

«community»

«address_line1»

«address_line2»

«address_line3»

«city», «state», «zip»

RENT CHOICE CERTIFICATION FORM

This is to certify that the computation of my rent amount has been explained to me and I have been provided with the choice of Income Based or Flat Rent. Based on the information provided to me, I elect to use the following method:

- Income Based Rent
(30% of my adjusted annual income)
- Flat Rent

I understand that

- If I choose the Income Based method; I must report all income changes within 10 days.
- If I choose the Flat Rent method, I may change to Income Based at any time my income goes down; however, if I choose the Income Based method, I cannot change to Flat Rent until my next annual Re-Certification.

NOTE: According to the regulations, once a family has selected flat rent, they may switch to income-based rent if their income goes down or minimum rent if they experience a hardship before the next re-exam.

However, if, before the next re-exam their income goes back up again, they may not go back on flat rent until the next re-exam. In these cases, the income-based rent they would be required to pay may end up being higher than the flat rent and may cause them to move out. To avoid this situation, the PHA may adopt an interim ceiling rent to offer to these families. This amount must not be greater than the flat rent amount; however, in properties with tenant-paid utilities, a utility allowance must be added to the amount.

«head_of_household»

Date

«spouse_name»

Date

«rental_agent»

Date