

## SECTION 8 INCOME VERIFICATION

Send To: «reference\_name»  
«reference\_address\_line1»  
«reference\_address\_line2»  
«reference\_city», «reference\_state» «reference\_zip»

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«head\_of\_household» has applied for residency or is currently a resident at «community», an LIHTC project. As part of our processing, we must obtain verification of his/her household's anticipated **gross** annual income.

Under Section 42(g) of the Internal Revenue Code (as amended) of the Low Income Housing Tax Credit Program, the anticipated gross annual household income for the above referenced household cannot exceed \$ \_\_\_\_\_, the applicable income limit for this unit.

Thank you for your assistance,

\_\_\_\_\_  
Property Representative

\_\_\_\_\_  
Date

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### **Permission to Release Information**

I give my permission to the housing authority to release the requested income information.

\_\_\_\_\_  
Signature of Applicant/Resident

\_\_\_\_\_  
Date

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### **To be completed by the public housing authority:**

Household Surname \_\_\_\_\_ Family Size \_\_\_\_\_ Adults \_\_\_\_\_ Children \_\_\_\_\_

I certify that the income of this household is verified at least annually in accordance with HUD Section 8 procedures, and that effective on \_\_\_\_\_:

The combined household income is equal to or less than the amount stated above.

**--(OR)--**

Certified GROSS Income (before adjustments): \$ \_\_\_\_\_

### **AUTHORIZED SIGNATURE**

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone: \_\_\_\_\_

**RETURN TO:** «rental\_agent» **RETURN BY:** «return\_date»

«mgmt\_company»

«mgmt\_company\_address1»

«mgmt\_company\_address2»

«mgmt\_company\_city», «mgmt\_company\_state» «mgmt\_company\_zip»

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### **--OFFICE USE ONLY--**

Date Sent: «send\_date» \_\_\_\_\_

Date Received: \_\_\_\_\_

Comments: \_\_\_\_\_